

## SIM Card Swap Guide (swapping carriers)

### How to Change a SIM Card on a Laptop

Use this quick reference guide for steps on how to change a SIM card on a laptop.

Resources required:

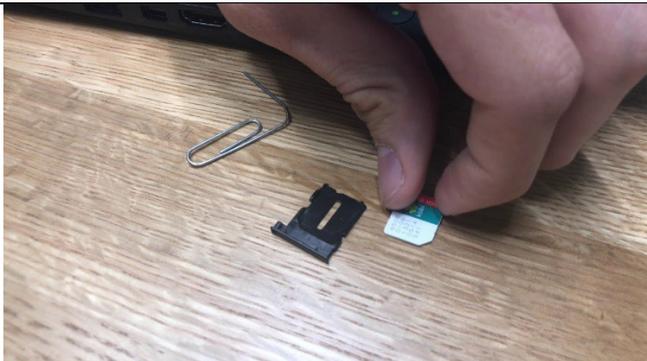
- DCJ issued laptop
- DCJ issued SIM or nano-SIM card
- Paper clip to eject the SIM tray

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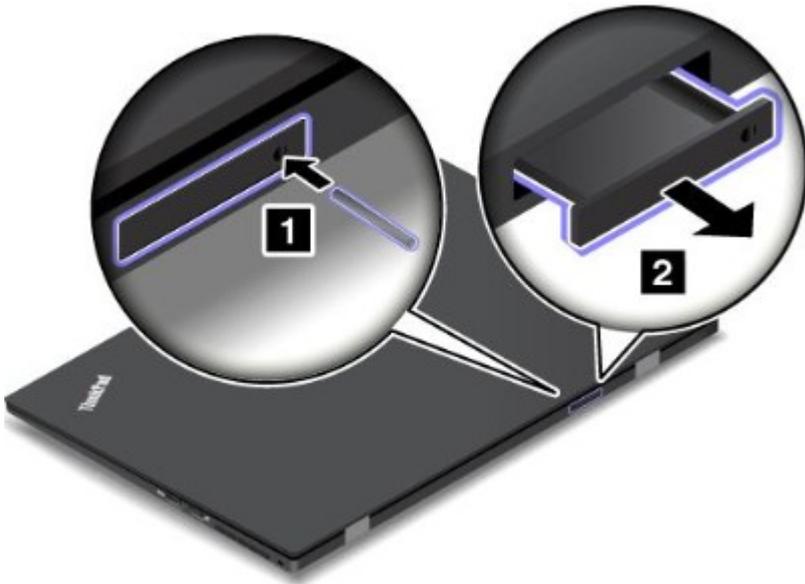
- [How to Change a SIM Card on a Laptop Lenovo](#)
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- [1030\(G4\)/1040\(G6\)](#)

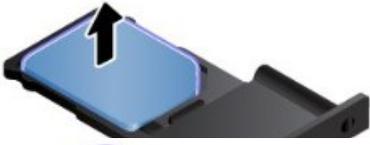
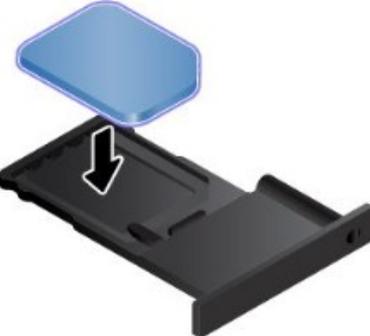
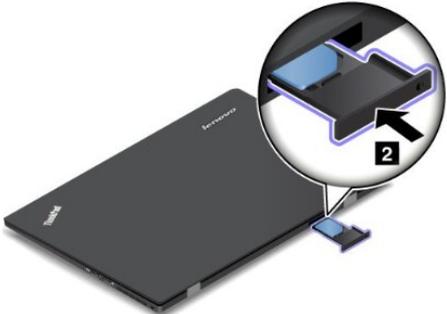
### Lenovo Thinkpad T470s

	Turn off the computer
1	<p>Locate the SIM card slot for your laptop.</p> <p>The SIM card slot is found on the right hand side of the laptop.</p> 

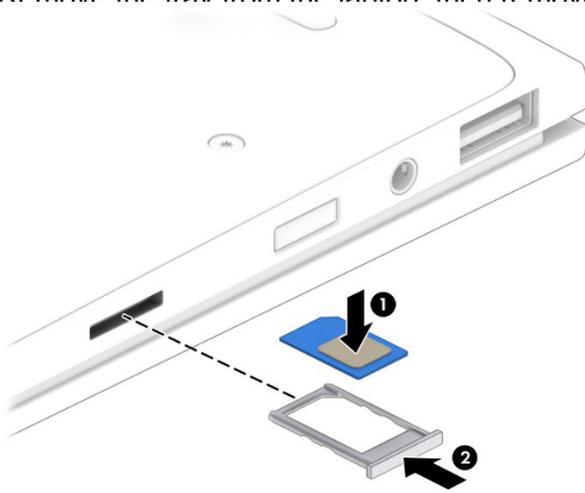
2	<p>Straighten a paper clip and insert into the hole and push inward until the tray is released.</p>  <p>Some paper clips may not fit into the hole so may not be able to engage the button to open the tray. Try using a smaller paper clip if this occurs.</p>
3	<p>Remove the tray from the laptop, then remove the SIM card from the tray.</p>
4	 <p>Place the micro-SIM card into the tray with the metallic contacts facing up.</p> <p>Align the tray with the slot and carefully slide it in.</p> <p>If the SIM card starts to wedge between the slot and the tray, do not continue pushing it in.</p> <p>Remove the tray and realign the card before placing the tray back into the slot.</p>
5	<p>Reconnect the AC power adapter and all cables.</p>

## Lenovo Thinkpad T480s/T490s/T14s Gen1 and Gen 2

1	<p>Turn off the computer</p>
2	<p>Locate the nano-SIM card tray at the rear of the computer.</p>
3	<p>Straighten a paper clip and insert into the hole and push inward until the tray is released.</p>  <p>Some paper clips may not fit into the hole so may not be able to engage the button to open the tray.</p> <p>Try using a smaller paper clip if this occurs.</p>

4	<p>Remove the tray from the laptop, then remove the nano-SIM card from the tray.</p> 
5	<p>Place the nano-SIM card into the tray with the metallic contacts facing up.</p> <p><b>Note:</b> Be sure to use a nano-SIM card. Do not use a standard-sized SIM card. The standard-sized SIM card is not compatible.</p>  <p>Align the tray with the slot and carefully slide it in.</p> <p>If the SIM card starts to wedge between the slot and the tray, do not continue pushing it in.</p>  <p>Remove the tray and realign the card before placing the tray back into the slot.</p>
6	<p>Reconnect the AC power adapter and all cables.</p>

## HP 1030(G4)/1040(G6)

1	<p>Turn off the computer</p>
2	<p>Locate the SIM card slot for your laptop.</p> <p>The SIM card slot is found on the left-hand side of the laptop.</p>
3	<p>Press in on the sim card tray until the tray is released.</p>
4	<p>Remove the tray from the laptop, then remove the SIM card from the tray.</p>
5	 <p>Insert the replacement SIM card into the SIM card tray (1), and then replace the tray in the computer.</p> <p>Press gently on the tray (2) until it is firmly seated.</p> <p>If the SIM card starts to wedge between the slot and the tray, do not continue pushing it in.</p> <p>Remove the tray and realign the card before placing the tray back into the slot.</p>

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Reconnect the AC power adapter and all cables.